Dear Participant in the Nebraska Hospital Association: Nebraska Critical Access Hospital Conference on Quality on November 14-16, 2018:

Thank you for your participation in our educational activities. Now, please complete the attestation form at http://www.go2certificate.com to receive the contact hours you deserve. This activity awards up to 12.25 contact hours for pharmacists, nurses and quality professionals.

Pre-conference: 3.5 hours (optional offering)

Conference: 8.75 hours

Please visit http://www.go2certificate.com

(if you receive an error when you click this link from this document, please copy and paste the URL into your browser)

Enter Access Code: 839-CAH

If you receive an error when you click this link from this document, please copy and paste the URL into your browser.

Enter your email address Click the Next button.

We recommend the use of Chrome for an optimal portal experience.

The portal will be active until **December 16, 2018 at 11:59 pm ET**. Please claim your certificate(s) by this date/time.

In future visits the system automatically recognizes your account based on your email address. It will ask you to enter your own created password after you have entered the Access Code and your email address.



- 2. Complete demographic information and setup a password. Click the Next button.
- 3. Select the Activity(s) you attended by clicking the box to the left of the session title.

 There are two activities associated with this access code:

a. Preconference: Root Cause Analysis and Action: RCA²
 b. Main Conference: Nebraska CAH Conference on Quality

Click the NEXT button.

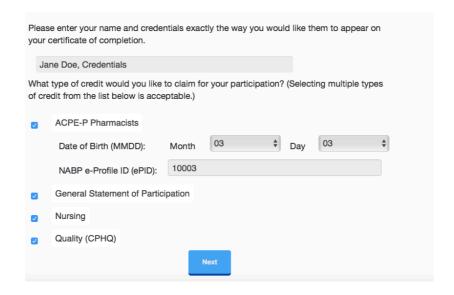
Your conference evaluation will load.

- 4. Complete The Conference Evaluation and advance the screens by using the NEXT button. **Your input is invaluable.** At the end of the evaluations, please click the SUBMIT button.
- 5. Please confirm how you would like your name to appear the certificate. Include you professional credentials if you wish.

Please select the box requesting the accreditation(s) you wish to earn. Multiple selections are acceptable.

Click the NEXT button.

a. Pharmacists, please enter your correct ePID and MMDD of birth so your record will upload to CPE Monitor. If you do not remember your ePID please visit www.MyCPEMonitor.net or www.nabp.net site(s) to query the system for your NABP e-PID number. If you enter the incorrect information, you will get an error message. Please then, correct the numbers and resubmit. Unfortunately, we do not have access to your numbers so we cannot correct it on our end.



- 6. Confirm your hours of participation. Click NEXT.
- 7. Click VIEW button to open and print your certificate. Once you click the VIEW button you will also have the option to email your certificate to yourself. In addition, your certificate will be hosted on our website and can be accessed as many times as you like using the "Login" option on the main page.
 - a. Pharmacists, you will not receive a certificate of participation. Your record will be automatically uploaded to CPE Monitor.